

MINUTES OF THE OPEN SESSION OF THE FIRST MEETING OF THE 2008/2009  
COUNCIL of the Association of Professional Engineers and Geoscientists of British Columbia,  
held on DECEMBER 5, 2008 IN THE APEGBC LARGE BOARDROOM

**Present**

<b>Council</b>	Margaret Li, Ph.D., P.Eng..	- President (Chair)
	Janet Benjamin, P.Eng.	- Past President
	Russ Kinghorn, P.Eng.	- Vice-President
	Mike Bapty, P.Eng.	- Councillor
	Matt Cameron, P.Eng.	- Councillor
	Lee Failing, P.Eng.	- Councillor
	Jeff Holm, P.Eng.	- Councillor
	Philippe Kruchten, Ph.D., P.Eng.	- Councillor
	Joe Martignago	- Councillor
	Claudia Ng, P.Eng.	- Councillor
	Bob Patrick, P.Eng.	- Councillor
	Marilyn Pattison, Ph.D.	- Councillor
	Glen Singleton, Ph.D., PGeo	- Councillor
	Kevin Turner, P.Eng.	- Councillor
	Mike Waberski, BCLS	- Councillor
Mike Wrinch, P.Eng.	- Councillor	
<b>Staff</b>	Jacques Granadino, P.Eng.	- Assoc. Director, Internship & Licensing
	Peter Mitchell, P.Eng.	- Director, Professional Standards and Development
	Deesh Olychik	- Manager, Professional Development
	Gillian Pichler, P.Eng.	- Director, Registration
	Janet Sinclair	- Director, Communications & Engagement
	Geoff Thiele, LLB	- Director, Investigation & Discipline
	Fred Wylie, CGA, CMA, CHRP	- Director, Internal Affairs
	Peter So, CMA	- Assoc. Director, Finance & IT
<b>Regrets</b>	Emily Cheung, P.Eng.	- Councillor
	Joan Hansen, OD	- Councillor
	Derek Doyle, P.Eng., MBA	- Executive Director & Registrar

CO-09-06 OPEN CONSENT AGENDA

Council was given an opportunity to remove items from the Open Consent agenda. Four items were removed for discussion (see CO-09-08-1, -2, -3, and -4 below).

**MOTION It was moved and seconded that all items on the Open Consent Agenda be approved. CARRIED**

**Motions approved by Open Consent Agenda:**

- MOTION to approve the October 17, 2008 Open Minutes;
- MOTION that Council approve the recommended appointments and reappointments to APEGBC Committees and the nominations/appointments to external boards;
- MOTION that Council approve the referral of AGM Floor Motions 1, 2, 3 & 4
- MOTION that Council approve the Guidelines for Professional Structural Engineering Services for Part 3 Building Projects for Final Legal and Editorial Review;
- MOTION that Council endorse the AIBC Bulletin 34: Building Envelope Services - Appropriate Professional Practice;
- MOTION that the Resumption of Practice Fee be set at \$300. (\$315 including GST), effective January 1, 2009, subject to prior ratification of this recommendation by the Registration Committee;
- MOTION that, commencing January 1, 2009, in accordance with the Code of Ethics, members and licensees shall, within 30 days of its occurrence, advise the Registrar of (a) any disciplinary action taken against them by another professional regulatory body; (b) any conviction for a regulatory or criminal offence; or (c) any Settlement or Consent Agreement or similar agreement with a regulatory body. Upon request, members and licensees shall provide the Registrar or his or her delegate with whatever additional information they may require.
- MOTION that Council approves the requirements of applicants set out in the amended Application Form (Appendix A) and directs that its use commence January 1, 2009;
- MOTION that Council approve 1) A Late Fee of \$75 and 2) That individuals be removed for non-payment of the annual fee on March 1 of each year;
- MOTION that Council approve the document, Geoscience Knowledge and Experience Requirements for Professional Registration in Canada as a Guideline for the Geoscience Committee in establishing academic requirements for GIT enrolment and academic and experience requirements for P.Geo. registration;
- MOTION that Council endorse the Engineers Canada document entitled, Model Guide for Constituent Members: Authentication of Engineering Documents;

CO-09-07 OPEN REGULAR AGENDA

**MOTION** It was moved and seconded to approve the Open Regular Agenda.  
**CARRIED.**

CO-09-08 ITEMS REMOVED FROM OPEN CONSENT AGENDA

CO-09-08-1 SEPTEMBER 12, 2008 OPEN SESSION MINUTES

**MOTION** It was moved and seconded that September 12, 2008 Open Session minutes be approved with the following modifications:

**CO-08-101 AUDIT COMMITTEE**

**MOTION** It was moved and seconded that the audited APEGBC Financial Statements for the 2007/2008 fiscal year ending June 30, 2008 be approved for final approval be ~~approved~~ accepted, for ~~final~~ approval at the AGM. **CARRIED.**

...

**MOTION** It was moved and seconded that the appointment of PricewaterhouseCoopers LLP, Chartered Accountants as the Association's external auditors for the fiscal year ending June 30, 2009 be ~~approved~~ accepted, for ~~final~~ approval at the AGM. **CARRIED.**

CO-09-08-2 DELAY DECISION ON MANDATORY CPD REPORTING

**MOTION** It was moved and seconded that the decision on implementation of mandatory CPD reporting be delayed until the results of the PRTF Part B: **CARRIED**

CO-09-08-3 DELAY EXPIRY DATE FOR LIMITED LICENCES FOR P.GEO.'S DOING TERRAIN STABILITY ASSESSMENTS FOR FOREST ROADS AND OTHER EXCAVATIONS RELATED TO FOREST DEVELOPMENT

**MOTION** It was moved and seconded that Council approve extending the expiry date for Limited Licences (Eng.L.) (granted to Professional Geoscientists doing Terrain Stability Assessments for Forest Roads and Other Excavations Related to Forest Development) until a proposed skill set for carrying out such Terrain Stability Assessments has been approved by the APEGBC and ABCFP Councils.

**MOTION TO AMEND** It was moved and seconded that the words 'on or before January 10, 2010' be added to the motion. **CARRIED**

**AMENDED MOTION** It was moved and seconded that Council approve extending the expiry date for Limited Licences (Eng.L.) (granted to Professional Geoscientists doing Terrain Stability Assessments for Forest Roads and Other Excavations

**Related to Forest Development) until a proposed skill set for carrying out such Terrain Stability Assessments has been approved by the APEGBC and ABCFP Councils, on or before January 10, 2010. CARRIED**

CO-09-08-4 ENDORSEMENT OF 'STARTING BUILDING PROJECTS – PROPOSED OVERVIEW – SEPTEMBER 2008

**It was moved and seconded that Council endorse document entitled Starting Building Projects - Proposed Overview - September 2008, and the draft Contents of the main body of the guidelines. CARRIED**

CO-09-09 PROFESSIONAL RENEWAL TASK FORCE: PART A

**MOTION It was moved and seconded that the recommendations for Professional Renewal Part A: Public Interest & Code of Ethics be approved. CARRIED**

**MOTION It was moved and seconded that that the recommendations for Professional Renewal Part A: Registration be approved. CARRIED**

**MOTION It was moved and seconded that that the recommendations for Professional Renewal Part A: Practice Guidelines and Standards be approved. CARRIED**

CO-09-10 ORGANIZATIONAL PROFESSIONAL RISK MANAGEMENT AND QUALITY ASSURANCE WORKING GROUP

**MOTION It was moved and seconded that the establishment of a Working Group with provincial, municipal, industrial, utility, consulting and crown corporation representation which will guide the development of a Pilot Program for the implementation of a voluntary Organization Professional Risk Management and Quality Assurance program, be approved. CARRIED**

CO-09-11 SUCCESSION PLAN FOR THE RECRUITMENT/NOMINATING PROCESS FOR COUNCIL

Council reviewed the plan and provided the feedback to Tim Smith, P.Geo., Eng.L. Chair, for the consideration of the Nomination Task Force:

1. Change 'Stable' to 'Watch List'
2. Process must be democratic and transparent
3. Process and Watch List must be fair and open to a diverse group of people
4. People not on Watch List may be excellent candidates
5. Must manage expectations of those on Watch List
6. LDC must be seen to be fair; proposal must include rotation of members of LDC
7. Delete point re: public member becoming president
8. Watch list must be transparent

9. Vetting petition candidates could be open to acts of prejudice. If vetting is only for discipline/investigation, it should be so articulated..
10. Caution against developing safety net for unsuccessful candidates
11. Less focus on recruitment; more on engagement
12. Council did not feel that it is appropriate to elect the President and Vice-President due to the major time commitment needed to take on these positions and the concern that a person so elected may not be able to make the time commitment required.

**MOTION TO REFER** **It was moved and seconded that Council feedback on the Succession Plan for the Recruitment/Nominating Process for Council be referred to the Nomination Task Force, and that a revised plan be brought to the February 6, 2009 Council meeting for consideration. CARRIED.**

CO-09-12 GOVERNANCE COMMITTEE

**MOTION** **It was moved and seconded that the revised Terms of Reference for the Division of Engineers and Geoscientists in the Resource Sector be approved.**

Kevin Turner reported that there have been issues raised by division members regarding the name change and the scope of the division.

**MOTION TO REFER** **It was moved and seconded that discussion on the revised Terms of Reference for the Division of Engineers and Geoscientists in the Resource Sector be postponed to a future meeting to allow further consultation with the division members. CARRIED**

CO-09-12-1 COUNCIL GOVERNANCE POLICIES CG-08 AND CG-10

**MOTION** **It was moved and seconded that revisions to Council Governance Policies CG-08 and CG-10 be approved. CARRIED**

CO-09-13 STRATEGIC ISSUES SESSION

**MOTION** **It was moved and seconded that Bylaw 10(b) be amended to read “The amount of the annual fee for registered members shall be \$335” effective January 1, 2010”. CARRIED.**

CO-09-14 INFORMATION ITEMS

- Executive Director & Registrar's Report
- Engineers Canada Directors' Report
- CCPG Director's Report
- Financial Report
- Motions from the October 17 Branch Representatives Meeting

**END OF OPEN SESSION**

Minutes approved at Council meeting of February 6, 2009 (CO-09-35).

Minutes corrected (addition of missing Item CO-09-12-1) at Council meeting of September 11, 2009 (CO-09-87).