

PEACE RIVER BRANCH MINUTES
Branch Executive meeting
November 9th, 2005

In Attendance	Timothy Stobbs; Al Zackodnik; Ganesh Viswanathan; Brendan Miller
Recorder: Al Zackodnik	Absent: Kevin Wiens

	TOPIC	DISCUSSION	RESPONSIBILITY / ACTION
	Review / Update Old Business		
1.	Review of previous year's activities	Written report transferred from Tim Stobbs to Brendan Miller	Minutes from the AGM were approved & forwarded for posting. Posted to PR website.
2.		Electronic version of membership list is available from Sandra Lee (SLEE@apeg.bc.ca) Communications Assistant for APEGBC Toll free: 1-888-430-8035 ext 241 Direct: 604-412-4865 Fax: 1-604-430-8085	Sandra Lee will be asked to include some reference to mentoring in the Peace River Branch website cutting & pasting APEGBC language & redirecting interested parties back to the main branch website.
	Transfer of responsibilities to the new Executive	NEW BUSINESS	
1.		<u>Branch Annual report</u> Events reports http://www.apeg.bc.ca/branches/eventreport.html AGM Nov05/Tax Planning Jan05/Bridge contest March05/Project Mgt./President's Visit June05/Contract Law	Past year's records from the Chair in a brief case from Tim to Brendan Miller
		<u>Bylaws</u> See updated webpage	Last year's financial records in a brief case from Adriano to Ganesh
		<u>Newsletter</u> Formatted newsletter found at www.apeg.bc.ca/pr Provide text emails on events (No logos, boxes, tables, graphics, etc) We can send out two reminders per event – allow 3 days advance notice	ANY EIT who needs a mentor; contact any Executive member
		<u>Mentoring EIT/GIT</u> Association (APEGBC) mentoring program will be used; i.e., a mentor will be assigned through Burnaby.	Executive members to examine websites of other Branch sites for comparison of information contained on respective websites.

2.	Financial Status	<u>04/05 Statement</u> 05/06 \$1500 Grant received on behalf of the Peace River Branch by Tim Stobbs on October 14th. Account with Scotia Bank – see Tony. Chair, Treasurer, & Past Chair need to sign to activate account <u>Unpaid invoices</u> Need to reimburse Tim for AGM expenses. Tim has receipt for \$331. Outstanding invoices already paid	Brendan needs to start the process and Ganesh and Tim need to co-sign to transfer the account to the new Executive Tim
3.	Proposed Activities 2006	<u>Engineering and Geoscience Week</u> March 4th date chosen for Bridge building contest & activities Agreement to include Geoscience components. Rock; fossil & geological components <u>Pre Approval</u> of Bridge Building Supply acquisition for March 5 th event Purchase of glue and popsicle sticks approved for 150 entries. Cost will be about \$300. Discussion regarding use of radio, TV and posters to advertise the event. Discussion related to recognizing the school that provides best participation- (Certificate to the school) <u>Professional Development Events</u> Request Minister Richard Newfeld to speak to Energy Policy <u>Tours</u> Coal Tour Windpower <u>Branch Representatives meeting</u> <u>Council meeting</u> <u>Internet monitoring of Association activities</u> http://apeg.bc.ca/news/calendar.html	Brendan to contact Tumbler Ridge Museum, OGC & MEMPR for contributors AI Zackodnik to purchase the glue and up to 20,000 popsicle sticks. AI to also solicit free radio and newspaper advertising PR Branch Executive to review Professional Development Survey with view to determining member requests.
4.	Allocation of Human and Financial Resources		

5.	Getting Fort Nelson/Chetwyn/Dawson Creek involved		Ganesh to contact colleagues.
6.	Unregistered individuals practicing Engineering or Geosciences in the Peace	Packages are available with respect to obtaining of a limited licence. Other information is also available.	It is every member's responsibility to be diligent about reporting unregistered practice.
7.		<p><u>Issues</u></p> <ol style="list-style-type: none"> 1) Alberta registration but practicing in BC 2) Those not registered at all <p>Email to members reminding them of their responsibility to ensure the <i>Engineers and Geoscientists Act</i> is followed.</p>	<p>Brendan to discuss with Sandra Lee best means of sending out a note</p>
8.			

Next meeting will be December 12th, 2005

Full Executive is required to help with weighing popsicle sticks and creating bridge building competition packages.