

**PEACE RIVER BRANCH MINUTES**  
**2008 Fourth Meeting Minutes**  
**August 25<sup>th</sup> 2008**

Meeting Number 4_ 2008 080825	<u>In Attendance:</u> Greg Lever                      Don Buckland                      Mandy Nelson Brendan Miller                  Dave Baker                         Al Zackodnik Kevin Parsonage
Recorder: Mandy Nelson	

	TOPIC	DISCUSSION	RESPONSIBILITY / ACTION
	<b>Review / Update Old Business</b>		
1.	<b>Approval</b> of the July 24th 2008 Meeting Minutes	<p>Request for Glue and Banner to Tim Verigin resulted in the receipt of 216 bottles of glue and 2 banners. Glue and Banner go to the storage facility.</p> <p>Don Buckland is custodian of the list of materials in storage. BBQ is there. Bridge breaker is still with Robin Bailey.</p> <p>Grant requests have been submitted.</p> <p>Presidents Visit will be by the incoming President (Margaret) the week of the Oil and Gas Conference Oct 2008 – visit date TBA. Plan a regular function (Oil &amp; Gas related) coincident with the visit. President will be invited to also share dinner with the PRB executive and any APEGBC member who would like to attend.</p> <p>An all Branch meeting needs to be held before the AGM in October. Suggested dates for the all Branch meeting is week of Oct 1, 2008 to Oct 6<sup>th</sup>, 2008 perhaps Oct 1, 2 or 3. Agenda for such a meeting would include our Mission Statement, discussion of Branch roles, Defining PRB as a group, any irritants, &amp; next steps. Target 2 hours from 2pm until 4pm.</p> <p>Invitation has gone out to and been accepted by Jim Madsen of Spectra to join the PRB executive as representative of the Pipeline &amp; Plants sector (Midstream sector). Spectra has been providing support to events held during the Engineering and GeoSciences Week</p> <p>The digital read out display has been</p>	<p>Tie down Oct 6<sup>th</sup> 2008 as the date of the incoming President's visit. – <b>MANDY</b></p> <p>Set out Sept 3<sup>rd</sup> as a special meeting date for the executive. Discussion of Message to key contacts and organizers of the various professional groups – <b>PRB EXECUTIVE</b></p> <p>Spectra will be invited to supply a decal for the Bridge Buster or in the alternate a banner for the event – <b>GREG LEVER</b> or <b>designate</b>.</p> <p>Draft letter for Greg's signature required</p>

purchased on behalf of PRB executive by Kevin. Kevin also has purchased a pressure sensor and is working on getting a higher pressure air compressor. Costs approximate \$1100 for the display, \$250 for the pressure sensor and \$450 to \$600 for the air compressor. Letter should describe what PRB is prepared to do to give recognition to Devon Canada for its support.

Seeking more participation at branch events. Two or three companies will be targeted from a list of companies who have members locally.

Acknowledgement of Dayton & Knights financial contribution to last years bridge breaking event in Fort Nelson

### **New Business**

- 1) Review & approval of previous minutes
- 2) Actions coming out of minutes
- 3) Discuss Mission/Vision Statement
- 4) Discuss attendance of PRB at the AGM
- 5) Finalize events Calendar
- 6) Discuss engineering/geoscience week activities & nominate co-ordinator
- 7) Other Business
- 8) next meeting date

Lengthy discussion of wording that captures what it is we are about.

Included in the discussion:

- ) need for two way communication to and from members
- ) need to deliver council's objectives at the local level
- ) networking
- ) community outreach
- ) liaison with public officials
- ) Continued professional development
- ) local benefits

Executive will vote on the products.

Discussion to be held with other branches.

AGM is to be held this year in Kelowna. Two representatives can attend. AGM is Oct 16,17 &18. Attendance is required at the Branch reps meeting on the Sept 17<sup>th</sup> 2008 if expenses are to be reimbursed to a maximum of \$1325 each

ASAP to be directed to Devon Canada attention Tip Johnson, District Superintendent, formally requesting funding (\$1800) for instruments/assemblies being added to the bridge breaking machine to make it more functional –

**AI ZACKODNIK**

Kevin to supply AI will cost details.

Kevin to inquire into modification/fab costs.

**KEVIN** to follow-up

Include Chief forester at Canfor

Thank You to Dayton & Knight

## **Agenda**

### 3. **Mission /Vision Statement**

### 4. **Attendance of PRB at AGM**

Draft statements to Greg Lever by August 29<sup>th</sup> 2008.- **PRB EXECUTIVES**

See also

<http://www.apeg.bc.ca/about/mission.html>

Electronic mail to other branches once wording is finalized – **BRENDAN MILLER**

**AL ZACKODNIK** to register as a PRB representative & arrange to attend.

5.	<b>Events Calendar</b>	<p>representative.</p> <p>Objective is to populate the events Calendar and communicate with members:</p> <p>Proposed to have one event per month occurring in the first week of the month at the Culture Centre.</p> <p>Desire is to have PRB sponsor an event every second month with alternate sponsors every other month to spread around the workload.</p> <p>Proposed Events and Calendar dates:</p> <ol style="list-style-type: none"> <li>1) October - Unconventional Oil and Gas or in the alternate New Oil and Gas Act.</li> <li>2) Nov. - Archeology/Palentology</li> <li>3) Dec. – Forestry – one of two sources</li> <li>4) Feb. – Wind</li> <li>5) April - BC Hydro (Cite C)</li> <li>6) June – Agrologist presentation</li> </ol>	<p><b>Mandy Nelson</b>- set up calendar ASAP. Greg is looking for something formal by Sept 5<sup>th</sup> 2008.</p> <p><b>BRENDAN MILLER</b> to contact Victor Levson week of August 24<sup>th</sup> .</p> <p>MANDY to talk to Paul Jeakens Tie Oct date to date of President’s visit.</p> <p><b>BRENDAN MILLER</b> to send an electronic message to other professions about planned events once dates and speakers are nailed down.</p>
6.	<b>Engineering /Geoscience Week</b>	<p>Funds may be available from Sci-Tech North to finance teaching materials. Currently Robin Bailey is preparing the technical materials package as preliminary to the teaching package.</p> <p>Eng/Geoscience week is last week of February/first week of March. Dates for three community events TBD. Community contacts include for Fort Nelson-Ray Irwin(SD), Peter Smith(O&amp;GC), Spectra reps; for Tumbler Ridge - Jennifer Kennedy and for Fort St. John – Christine Zackodnik.</p> <p>Demonstrations and school talks</p>	<p><b>DAVE BAKER</b> to communicate with Robin and Jim Jarvis. Advise what new additions are available to be installed on the bridge breaker and offer the new storage facility. Find out if it is possible to also recover and store parts of the old bridge breaker at the new storage facility. Determine what help Robin may need.</p> <p>Coordinator-<b>AL ZACKODNIK</b> Talk to Jim Madsen about help from Spectra in Fort Nelson recognizing past help. Predetermine event dates with the assistance of community contacts. Prepare a list of help needed. Set a date to meet with Greg &amp; Lee Shanks re: communications. Inventory supplies of glue and sticks.</p> <p>AL to talk to Jim Jarvis about building models in advance so that they can be used in school talks. Inquire into any preset dates at schools for School Assemblies. AL to talk to Tom Ouellette about the appropriateness of demonstrations at events such as First Nations Petioe.</p>

7	<b>Other Business</b>	Collaboration with Sci-Tech North teaching materials  Sit down an talk with Lori Acreman at next meeting	<b>Brendan Miller</b>
8.	<b>Next Meeting</b>		<b>Mandy to book the room for the next meeting. Sept 30<sup>th</sup> 2008 (as amended August 26<sup>th</sup>).</b>

***NEXT MEETING - September 30th, 2008 Second Floor Beaton Building 3:30 pm***