

PEACE RIVER BRANCH MINUTES November 2010 Branch Executive Meeting

Meeting Date: Nov 1 st , 2010 (16:00 – 17:10)	
Venue: Beaton Building OGC Conference Room (2 nd floor OGC Main Meeting Room Conference Phone number is 250-261-5770)	
Recorder: Allan Zackodnik	
In Attendance	Doug Barry Akhtar Jahan Allan Zackodnik Adel Morhart Ivy Chan Don Buckland
Absent	Kevin Parsonage Al Winter Mandy Nelson
Executive	Doug Barry, P. Eng., Spectra Energy Vice Chair: Ivy Chan, EIT, OGC Treasurer: Kevin Parsonage, P.Eng., OGC Secretary: Al Zackodnik, P.Eng., Self Employed Event Coordinator: Mandy Nelson, P.Eng., OGC FSJ Rep: Don Buckland, P.Eng., OGC Member at Large: Jason Vissers, P.Eng., Spectra Energy Consulting Section Representative: Al Winter, P. Eng, Sacre-Davey Engineering Diversity Rep: Akhtar Jahan, S.U.C.C.E.S.S. Dawson Creek Rep: Adel Morhart, EIT, Brenntag Canada

Business

	TOPIC	DISCUSSION	RESPONSIBILITY/ACTION
	Agenda	<ol style="list-style-type: none"> 1. Review & acceptance of Agenda 2. Review Minutes & Action Items from Oct 7th, 2010 3. APEGBC 2010 AGM & Fall Br. Meeting highlights 4. Planning for 2010/2011 Calendar of events Status of the Bridge buster Winter Branch dinner with Mike Waberski 5. Branch Budget Update 6. Fund Raising for 2010/2011 7. Call for next meeting 	
1	Agenda	Accepted as presented	
2	Review of Minutes & Action Items	1)Need to design & build a new loading foot possibly from Aluminium. <i>(Possible designs presented by Jim Jarvis P. Eng. Pros & Cons discussed. Several pieces may be required to work with the assortment of bridge designs. Improvements may not be available before the contest rules have to go out to schools for the construction phase of the bridge building. TBD.)</i>	

		<p>2) Schedule the rewriting & editing of contest rules</p> <p>3) Inventory of supplies required /reordering shortages. <i>(existing inventories of sticks wil result in no carryover spares following the 2010/11 Fun Day events. Look for additional supplies possibly from the local dollar store</i></p> <p>4) Nominations for Council for 2011 <i>(item deferred pending changes to procedure)</i></p> <p>5) Arrange to met with MLAs for the area</p> <p>6) All PRB minutes need to be sent to Tim Verigin for posting <i>(can now be completed given corrections to Oct Minutes)</i></p> <p>9) It was a decided vote at the AGM that the next year AGM (2011) would be with a dinner. If a member does not wish to attend the dinner, that member may arrive later in the evening in time for the business session. An effort will be made to invite out students; EITs & GITs. PRB to consider subsidizing students dinners. Summer/college students are invited to the Summer BBQ. For 2011, consider having the Vice President talk during dinner following the first course (President's message).</p> <p>2010/2011 Activity Plan <i>(Deferred to next meeting)</i></p> <p>There is a need for the review of the professional development events schedule with Sci-Tech North and confirm that Sci- Tech North is still willing to continue their role. Sci-tech North contact for PRB was Mandy Nelson. Ask Mandy if she is willing to continue being the contact.</p>	<p>Follows Foot Design Decision. Al Zackodnik</p> <p>Bring Forward to January 2011 Al Zackodnik</p> <p>Bring Forward to May 2011</p> <p>Mandy Nelson</p>
3	APEGBC 2010 AGM & Fall Br. Meeting Highlights	<p>Quorum required to conduct business is 50% of the executive plus one or in the case of the PRB =6</p> <p>E Communities was Beta tested in 3 locations in the lower mainland with poor results.</p> <p>Branches are asked to designate an outreach coordinator whose duties are similar to those now being performed by Al Zackodnik for the Peace River Branch. Coordinators need a person to job shadow the position.</p> <p>The Ministry of Education posts teacher information on their website. Branches need to get teachers on board if out reach programs are to be successful. Branches may wish to consider teacher recognition awards to help teacher buy in.</p>	

		<p>Tri-City Branch is defunct. How do we as Engineers and Geoscientists get more people involved. Suggestion was made at the Branch Reps meeting that it be made mandatory for EITs to volunteer some time to APEGBC business.</p> <p>Lenard Tenalto who was the Branch reps Chairperson is being replaced by Bryan Brassington, P.Geo. The process for such action is not defined and needs to be.</p> <p>Fee increase for 2011 is \$56 dollars raising the licencing fee to \$335.00</p> <p>Russ Kinghorn will be chair of the nominating committee.</p> <p>A breakfast meeting or alternate event is to be organized to discuss the results of recent surveys conducted by APEGBC. One objective will be to have our Council Rep attend.</p> <p>Derek Doyle would like to see the number of students/young people touched by out reach programs increased by 20% for 2011. For PRB that would be 529 +104 = 633</p> <p>APEGBC Logo now approved for use with Branch names below the caption</p>	<p>Tentatively set for Mid January for PRB members. All members will be invited.</p>
4	Status of Bridge Buster	<p>Al Zackodnik and Jim Jarvis contacted Bill Stirling of Epscan for an update Mid October. Bill advised that the company wanted to make the improvements but had not yet found a second hand circuit board. Cost of a second hand board is about \$2500 which the company would like to provide at no cost to PRB. Epscan is aware of PRB concern for timing of the improvements and the need to have the changes made and tested before the February events planned for Fort Nelson. Following the conference call, Al & Jim continued the discussion and agreed that worse case senario PRB may have to operate the bridge buster in 2011 without improvements. Further to hearing this report, the executive asked that attention be given to the possibility of singular changes that would allow the automatic recording of maximum load as a minimum target over the next 2 months.</p>	<p>Al to get back to Jim Jarvis in early December to see if in the event of failure to locate a circuit board if there was some way the single function of recording the maximum load might be possible as the alternate. Is a circuit board required for that? January 1, 2011 target deadline for changes to the Bridge Buster.</p>
6	Budget Balance	<p>Budget Balance as of Mid October was \$4237.33</p>	<p>Don Buckland to check to see if the \$1000 from APEGBC was received.</p>

		Decision taken to move the account from the existing bank to one that has a lower service charge. Signing authority approved to include Al Zackodnik, Don Buckland, Ivy Chan & Kevin Parsonage.	With in the next two weeks, Don Buckland & Kevin Parsonage to find a new bank then have signing authority updated as approved.
7	Fund Raising for 2010/2011	<p>Al Zackodnik to talk to Devon FSJ (Ryan Tulloch). Sandy Ross possibly the contact at Mchanney Surveyors Akhtar will talk to Sandy Ross.</p> <p>Shell & Suncor need to be contacted this year. Talisman have a new office in FSJ (above TD Bank)</p> <p>Abel & Akhtar to see what reaction might be generated from respective employers.</p> <p>Certificate generation for 2010/2011 may have to be out sourced. This includes but not limited to 1st place/2nd place/3rd place /4th place/ & 5th place certificates in the bridge competitions.</p>	<p>Al Zackodnik to update & revise sponsorship letter . Akhtar to investigate “thank you” certificates to go out with this years sponsorship requests to past sponsors.</p> <p>OGC team to approach Ken Paulson of the OGC seeking continued sponsorship.</p> <p>Al Zackodnik to call Mike Lambert of Encana to seek funding for 20110/2011</p>
8	Next Meeting	<p>Date:December 2nd 2010 Time: 1600 to 1700 hrs. Place: Beaton Building</p>	