

Business and Planning Manager

On behalf of our client, Qatar Solar Technology, we are recruiting a Business and Planning Manager to lead the development of a modern plant that will initially produce 8,000 tones/year of Solar Grade Polysilicon. The plant will use Siemens technology and key equipment from Germany. The project is currently in the implementation phase with the EPC contract awarded and detailed engineering in progress. Site preparation has been completed and the mobilization of the EPC contractor is in progress. This is an exciting opportunity as the company has plans to significant expand the plant in the medium term and to move into all manufacturing facilities that will ultimately lead to the production of solar modules. Qatar Solar Technology is a company owned by the Qatar Foundation.

Duties:

- Leads the development, maintenance and updating of the project schedule to develop the plant. Ensure that appropriate support is provided to all members of the Project Team (Project Manager, Work Package Managers) to ensure completeness and accuracy of project schedule. Ensure that milestones and resources are appropriately identified in the project schedule.
- Provides regular reporting on project progress, problems and solutions to Senior Management, Project Team and other relevant parties. Demonstrated verbal and written communication skills.
- Manage a group of professional and technical staff to drive better project performance and a successful project outcome. Demonstrated ability to motivate staff, collaborate and inspire teamwork.
- Implement and manage project changes to achieve project scope with minimum cost impact.
- Must be able to simultaneously able to focus on the big picture as well as the details.
- Define and oversee implementation of standards, practices and tools. Monitor and report on progress against standards.

Education, Qualifications and Experience:

- A Masters degree in Business, Operations or Engineering or other relevant discipline.
- Scheduling Professional with the Project Management Institute (PMI-SP) or Planning and Scheduling Professional (PSP) with the Association for the Advancement of Cost Engineering desirable. Demonstrated knowledge of project management techniques and tools.
- Fifteen years of Project Management experience in a capital project management organization or EPC team in handling large diversified projects for polysilicon, oil and gas or related sectors.
- Proven experience in strategic planning, risk management and change management (documenting scope, change requests and effective governance)
- Experience with Earned Value Management in large capital projects.

- Experience developing, leading and managing diverse teams to deliver capital projects on time, on budget and to the desired quality. Proven experience in people management.
- Experience in using Primavera software to manage large capital projects.
- Experience escalating issues/risks to Senior Managers and making presentations

Additional Information:

This opportunity is located in Doha, Qatar and will require relocation for several years. Doha is the capital city of the state of Qatar and its largest city and economic centre. Doha is located on the Arabian Gulf and has a population of 1.7 million people.

The successful candidate will receive a tax free salary as well as the following benefits:

- Relocation package, including business flight tickets for the entire family and a shipment allowance
- Education allowance for employees children (up to a maximum of 4 children)
- Housing allowance to cover appropriate accommodation
- Furnishing allowance
- Medical insurance for employee and family
- Life insurance for employee
- Paid annual leave of 37 work days
- Annual business flight tickets for employee and family
- End of employment bonus

Posting Date: December 28, 2011

Closing Date: January 13, 2012

To apply for this exciting opportunity please forward a cover letter and your resume to Neil B. Kelly, P.Eng, James Lee and Sons Limited via the following e-mail address: nbkelly@hotmail.com