

Job Description

Project Manager

HAZCO Environmental Services is a leading provider of environmental and decommissioning solutions. Our comprehensive services are backed by our strong corporate infrastructure, dedicated personnel, extensive project experience and our specialized equipment assets. Our commitment to safety and our track record for providing our clients with professional and compliant services make us a preferred contractor and service provider to major corporations and government agencies. With the belief in empowering our people, HAZCO offers their staff a positive work environment that encourages growth, personal development and a commitment to our core values.

CCS Corporation ("CCS"), headquartered in Calgary, is an industry leader in providing environmental solutions for the energy and natural resource industries. What began as a one-rig operation in Northern Alberta over 30 years ago has grown to an organization that provides specialized integrated waste management, well servicing and environmental solutions to our clients. This is your opportunity to become part of the solutions we provide.

Under the direction of a new leadership team, our 3,000+ employees across North America are identified through four main operation divisions: Concord Well Servicing, HAZCO Environmental Services, CCS Midstream Services Canada and Midstream U.S. Operations. As a family of diverse business units, CCS offers unique career development opportunities.

Position Summary:

The Mining Service Division of HAZCO Environmental Services is currently in search of Project Managers with heavy civil, mine operation, mine construction and or mine site development experience. This position will require a regular site presence on projects, therefore will require frequent travel. **This position can be based out of any of our HAZCO offices across Canada.**

Responsibilities:

- Provide input/review/consultation to estimating for input to bids related to site conditions and execution plan.
- With new project awards, this position will be responsible for successful project deployment planning and execution.
- Execute projects in accordance with contracts and Resource and Production Plan (RAPP) in respect of: Safety, Cost, Productivity, Schedule, and QA/QC.
- Detailed review and evaluation of contract, general conditions, special conditions, form of subcontract, plans and specifications; ensuring contract documents reflect the corporations interest and position with respect to scope of work, terms and conditions, schedules, and bonus/performance clauses.
- Identify any scope changes, change conditions, or claim situations that are discovered during the course of the work. Notify client and track and submit all cost and schedule impacts for changes and complete and execute all change orders.
- Communicate and champion vision, mission, service line strategy, targets, and successes.
- Input and direction into bid strategy, including completion of bid reviews, approval and signoff as required.
- Develop monthly/yearly resource and revenue forecasting, budgets and cost reporting.
- Verifying and validating the weekly progress reports (for the various civil projects including financials and construction progress) to the senior management.

- Champions and provides leadership in safety and quality performance and ensure due diligence in client and regulatory compliance.
- Develop and maintain productive client relationships throughout relationship life cycle (pre-bid to site close out).
- Ensure required project resources (capital and human) are effectively allocated and optimized to the benefit of the project and corporation.
- Ensure contract management, billing generation and collection.

Qualifications:

Technical:

- Minimum 5-years experience in or civil construction, mining operations, earth work construction, mine site development, working with major projects and project management (experience in the Mining Industry is a definite asset).
- PMP designation would be considered an asset.
- P.ENG designation would be considered an asset.
- CET designation would be considered an asset.
- Demonstrated ability to execute complex construction projects within established timelines and on budget;
- Strong budgeting, reporting and project control knowledge required for successful setup and implementation of these important business aspects;
- Computer skills including working knowledge of common software applications including those associated with cost and project controls;
- Knowledge of scheduling and planning;

Interpersonal:

- Experience acting as a leader/role model for others (leads by example);
- Demonstrated ability to motivate, take responsibility, act ethically & with integrity;
- Demonstrated ability to build and maintain effective client relationships;
- Strong leadership, coaching and mentoring skills;
- Strong organizational skills, including time management, delegation & prioritization skills;
- Strong problem solving and conflict resolution skills;
- Excellent communication skills, both written and verbal;
- Extensive experience in dealing with and building effective relationships with customers, including a wide range of customer personnel;
- Demonstrated track record of improving operational efficiency while meeting or exceeding customer needs.
- Knows and understands construction scope and objectives;
- Experience reading drawings and/or interpreting specifications;

For more information or to apply online, please visit www.hazco.com

We are an equal opportunity employer.