

EXAM RULES AND STATEMENT OF UNDERSTANDING

Prior to starting your exam on the platform, you will be required to acknowledge and accept the statement of understanding. The following is the statement of understanding that you will see at the start of every exam. Please ensure to review this information prior to your exam.

Please remember:

- **Do not start your exam until you have connected successfully with your virtual proctor.**
- **Proceeding past this page without being connected to a virtual proctor may be deemed as misconduct.**

READ THIS INFORMATION CAREFULLY BEFORE CONTINUING TO THE NEXT PAGE

1. The academic/technical examinations are highly confidential. The examination questions are the property of the Professional Engineers Ontario (PEO), Association of Professional Engineers and Geoscientists Alberta (APEGA) or Engineers and Geoscientists BC (EGBC). Unauthorized disclosure of the examination questions is prohibited under copyright laws. By digitally signing this candidate/applicant statement of understanding, you agree to maintain the confidentiality of the exam questions.

You must therefore:

- a. Keep the exam content confidential, even after the exam. This also includes not discussing the content with anyone who wrote the exam before you, with you or who has not written the exam yet.
 - b. Not use or be in possession of any electronic device (such as cell phones, cameras, pagers, iPods, etc.) in the exam room.
 - c. Realize that any recording or memorization of exam questions is strictly forbidden whether you intend to recreate parts of the exam for financial gain or not.
2. By registering to take an academic/technical exam, a candidate agrees to abide by all regulations, as well as oral and written instructions controlling the conduct of the examination. These regulations are intended to preserve the integrity of the examination process by providing standard test administration conditions that yield valid and reliable results.
 3. Candidates are recorded and may be observed at all times while they are taking the exam. This observation will include direct observation by proctors. Proctors may not necessarily inform you of their observations, but they are required to report behaviour that may violate the terms and regulations of the academic/technical exams or other forms of irregular behaviour.
 4. Candidates consent to the video and audio recording of their exam session ("Recording"). Candidates agree that
 - a. the Recording of their exam session can be used and admitted as evidence in all cases where breaches of these examination rules are identified, including in disciplinary and other similar regulatory proceedings established to address allegations of breaches of the rules of the examination, without further proof of authenticity, reliability or accuracy; and
 - b. the Recording accurately represents their examination session and the events portrayed therein.
 5. Any cheating and/or breach of confidentiality/security or any attempt to subvert the examination process by any candidate violates the purpose and principles of the examination. Any candidate who

carries out, takes part in or who witnesses such behaviour must report it to the proctor and/or their respective association/regulatory body as soon as possible.

6. All partnering associations/regulatory bodies strive to report results that accurately reflect the skill and performance of each candidate and represent a valid measure of their knowledge or competence as sampled by the examination. Accordingly, our standards and procedures for administering examinations have two related goals: giving candidates comparable opportunities to demonstrate their abilities and preventing any of them from gaining an unfair advantage over others. To promote these objectives, partnering associations reserve the right to cancel or withhold any examination results when, in the sole opinion of the partnering associations, a testing irregularity occurred; cheating has occurred; there is an apparent discrepancy in, or falsification of, a candidate's identification; a candidate engages in misconduct such as accessing unauthorized websites or materials or plagiarism; when aberrations in performance are detected for which there is no reasonable and satisfactory explanation; or the results are believed to be invalid for any other reason. Conduct occurring before, during or after testing that violates these principles may result in invalidation of examination results and/or other penalties such as disciplinary action against the applicant by the partnering association/regulatory body.
7. It is your obligation as an aspiring professional member/registrant to report any test security issues (e.g., answer copying, circulation of any copyright material such as exam content, etc.) that you become aware of that occurred before, during, or after the exam administration. These incidents can be reported anonymously to the exam security tip email: exams@eqbc.ca.
8. In order to continue to take the exam you must verify that you have read, understand, and agree to abide by this statement.

By clicking "Submit" and proceeding to the next page, I hereby acknowledge that I have read, understand and agree to the Exam Rules and Statement of Understanding.

Note: During your exam session you will see a "Submit" button to proceed.